

Village of Huntley

Application for Development Incentives

I. Statement

The Village of Huntley will consider providing development incentives in accordance with the procedures and criteria outlined in this Application and the Village of Huntley Economic Development Incentives Policy (the "Policy"). Incentive agreements will be considered for both new facilities and expansions of existing facilities and for the expansion or modernization of existing facilities and structures. *Nothing in this Application or the Policy shall imply or suggest that the Village of Huntley is under any obligation to provide any development incentive to any applicant.* All applicants shall be considered on a case-by-case basis.

II. Applicability

The Policy establishes that all business incentive options, programs, and agreements shall be governed by applicable State statutes and adopted Village policies relating to economic development.

III. Eligibility Criteria

Any request for a business incentive shall first be reviewed by Village staff. If the request is accepted by Staff, Village Staff will review with the Village Board. Acceptance and approval shall be based upon an evaluation of the narrative responses provided in the Application for Development Incentives (attached herein) and all accompanying support documents.

IV. Evaluation Criteria

The following criteria will be considered in determining what level of incentives may be provided to the applicant:

1. The number of permanent full time employment opportunities brought to and created in Huntley. The number and types of jobs to be created or retained will be provided.
2. Total capital investment in the project including site improvement, building cost, business personal property and other equipment.
3. Expansion of the local tax base.
4. Location of the proposed facility or operation.
5. How an incentive is likely to influence the decision to complete the project in the Village.
6. Whether the type of activity is appropriate to the proposed area.
7. The types and value of public improvements which will be made by the applicant.
8. Whether high quality architecture and site design including landscaping and public amenities beyond the minimum required by the Village will be provided.
9. To what extent Village utilities will be used.
10. The types and cost of public improvements (e.g. streets, water, wastewater, drainage) and services (e.g. fire, police) which will be required of the Village.
11. The market conditions and growth potential for the business activity.
12. The amount of time necessary to complete the project and create the jobs which are to be provided by the applicant.
13. The extent to which the proposed project carries out the goals and objectives of the Village's Economic Development Strategic Plan.
14. An analysis of the costs of the incentives requested versus the benefits by the applicant's expansion or relocation.
15. Other incentive programs and matching grants relating to the project for which the applicant has applied or is qualified.
16. Other factors set forth in the Policy.
17. Any other factors the Village Board finds helpful and relevant to accomplishing the Village's economic development objectives.
18. Other, unanticipated factors deemed relevant by the Board in its discretion.

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1. COMPANY INFORMATION

Application Date:
Company Name:
Company Address:

Company Phone:
Company Website:

Contact Name:
Title:
Phone:
Email:

Business is a (please choose one): (a) Corporation (b) Partnership (c) Sole Proprietorship (d) LLC

Date Company Established:
Federal Taxpayer ID Number:
NAICS Code:

Other facilities:

Location	Size (SF)	Business Activity

Please List Business References:

1. Bank:
 Address
 Contact Name:
 Phone:
 Email:
2. Law Firm:
 Address
 Contact Name:
 Phone:
 Email:
3. Architect:
 Address
 Contact Name:
 Phone:
 Email:
4. Engineer:
 Address
 Contact Name:
 Phone:
 Email:

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INCENTIVES (items 2 & 3 below). PLEASE ALSO COMPLETE THE DOCUMENT ENTITLED “INCENTIVES APPLICATION-STATEMENT OF SOURCES & USES”.
(Excel worksheet version: <http://www.huntleyfirst.com/incentives.cfm>)

2. INCENTIVE(S) REQUEST: Please outline the incentive(s) you are requesting **FROM HUNTLEY** and the necessity of such incentive(s) for this project.

Incentive Purpose & Amount	Necessity/Rationale

3. INCENTIVES REQUESTED FROM OTHERS: Please list financial incentives **FROM OTHERS** which you have sought, are seeking, or plan to seek for this project:

Official Incentive Name, Incentive Provider, Incentive Purpose & Amount	Necessity/Rationale

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4. PROPOSED PROJECT DESCRIPTION

This project is: Expansion New Relocation from:
 Select One: Currently Owned/Leased Contract to Purchase/Lease
 This site serve will serve as the organization's: Corporate HQ Regional HQ Other
(If other, please describe)

Proposed ground-breaking date:
 Proposed occupancy date:
 Building in square feet SF:
 Construction value : \$
 Personal property value : \$
 Total improvement value: \$

Property Address:

General Description of business activities at the project site:

Intended Use: (e.g. hotel, retail, industrial, manufacturing, medical, wholesale, call center, corporate office, professional office, research/development, etc.)

Building Type: (# of stories, architectural style, materials, etc.)

Development Concept: (single building or campus setting, open space, surface or structured parking, acreage, vehicular access, etc.)

Public improvements to be made by the applicant:

Public Improvement Description	Est. Cost

Is the project compatible with the Village's Comprehensive Plan? YES NO *(If NO, please describe.)*
http://www.huntley.il.us/depts/development_services/planning/documents/HuntleyLandUsePlan111711.pdf

Is the property currently properly zoned for your project? YES NO *(If NO, please describe.)*
http://www.huntley.il.us/depts/development_services/planning/documents/20102pageZoningMap-color.pdf
http://www.huntley.il.us/depts/development_services/planning/documents/020111ApprovedZoningOrdinance.pdf

Will any of the following be required: rezoning, platting, or annexation? If so, please describe.

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5. SALES TAXES-**local portion only**

Sales Tax Paid Last Three Years (*local portion only = 1%*)

2013 \$
2014 \$
2015 \$

Projected Sales Taxes (*local portion only = 1%*)

2016 \$	2019 \$
2017 \$	2020 \$
2018 \$	2021 \$

6. EMPLOYMENT

a. CURRENT EMPLOYEES

Type of jobs	Number of Jobs	Est. Median* Annual Wages/Job	# of Jobs with Wages >\$40,000 Annually
Professional			
Support Staff-Office			
Warehouse			
Manufacturing			
Transportation			
Retail Sales			
Other			
TOTAL			

**Average annual wages /job may be substituted for median annual wages. Please indicate if "average" is substituted.*

b. EMPLOYEES RELOCATING TO HUNTLEY OFFICES

Type of jobs to be created	Worker Compensation Codes	Number of Jobs	Est. Median* Annual Wages/Job	# of Jobs with Wages >\$40,000 Annually
Professional				
Support Staff-Office				
Warehouse				
Manufacturing				
Transportation				
Retail Sales				
Other				
TOTAL				

**Average annual wages/job may be substituted for median annual wages. Please indicate if "average" is substituted.*

c. NEW EMPLOYEES IN THE HUNTLEY OFFICE (jobs created within 24 months of opening)

Type of jobs to be created/ PLEASE IDENTIFY WORKERS COMPENSATION CODES	Worker Compensation Codes	Number of Jobs	Est. Median* Annual Wages/Job	# of Jobs with Wages >\$40,000 Annually
Professional				
Support Staff-Office				
Warehouse				
Manufacturing				
Transportation				
Retail Sales				
Other				
TOTAL				

**Average annual wages/job may be substituted for median annual wages. Please indicate if "average" is substituted.*

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7. UTILITIES (Average monthly volume)

Telecommunication Expenses : \$
Municipal Water (gallons):
Natural Gas Use (therms):

Electrical Use (kwh):
Municipal Sewer (gallons):

8. COMMUNITY IMPACTS

What effect (demands) will the project have on the local housing market?

What effect (demands) will the project have on the local school districts?

What effect will the project create any environmental impacts on air, water, visual, or other?

Will the project have a high demand for water, wastewater, electricity or natural gas? If so, please describe.

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I hereby certify that the information set forth in and enclosed with this application is true and correct and that any future changes will be communicated prior to the awarding of any possible incentives.

Signature

Title

Type Name

Date

Please submit all documentation to:

*Village of Huntley
Attention: Economic Development
10987 Main Street
Huntley, IL 60142*

OR

Documents may also be submitted electronically. Please email to your Economic Development team member: Margo Griffin mgriffin@huntley.il.us